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HIGH PERFORMANCE MANAGER

OVERVIEW

Date: 29-30 Sept, 2010

Time: 9.00am – 5.30pm

Venue: **Pacific Regency Hotel Suites**, Menara PanGlobal, Jalan Punchak, Off Jalan P.Ramlee, 50250 Kuala Lumpur Malaysia

Fee: **RM 1,250**

Course Duration:

2 days

Course Content -

- Developing a Managerial Attitude
- Managing People – Personality Profiling.
- Work Shop for High-Performing Leadership Self Assessment
- Develop Communication and Motivational Skills to achieve a High Performance Team
- Performance

Today's World- Class operation demands High Performance Manager to lead the organization to an unprecedented level of Improvement Goals and Measurable Results to satisfy stakeholders and customers. The managers have to ensure the company is ahead of competition in all fronts.

To meet the Leadership Challenges of tomorrow, managers must learn new skills and be able to positively improve and impact existing and future business .He/She must have an inspiration and leading role on staff performance. Specialized training in leading people will help managers fulfill the responsibilities of their role.

This course is designed to transform managers/frontline management to develop HIGH-PERFORMANCE Leadership and the necessary People Skills to be truly effective result orientated manager

High Performance Manager must have leadership quality to function as team leader and be an effective manager to weld together concerns of task, team and individual to achieve overall objectives.

Designed for Existing Managers and Managers charged with Operational, Administrative and Functional responsibilities to ensure the organization-achieving Bottom Line results for the company.

Learning Outcomes:

- Apply Leadership and Synergistic People Skills to Performance Management
- Motivating Employees towards Productivity
- Performance Goal Setting and Result Orientated Approach.

Offered by

Partners in Quality Consultancy Sdn Bhd, 1007, Block A, Phileo Damansara 1, No.9 Jalan 16/11, Off Jalan Damansara, 46350 Petaling Jaya, Selangor.

For Enquiries & Registration:

Contact: Lili Yuzrina (017-662 9019)

E-mail: lili@partners-in-quality.com

HIGH PERFORMANCE MANAGER

SESSION 1 MANAGERIAL LEADERSHIP IN THE CONTEMPORARY WORLD (DEVELOPING A MANAGERIAL ATTITUDE)

- The E- Lock and the I- Lock manager
- Are you in Control?

SESSION 2 MANAGING PEOPLE – PERSONALITY PROFILING

- Understand your Communication Profiling
- Personality Matrix

SESSION 3 WORKSHOP FOR HIGH – PERFORMING LEADERSHIP SELF ASSESSMENT

- Know your Leadership Style
- Understand Team Leadership
- The Art of Situation Leadership

SESSION 4 DEVELOP COMMUNICATION AND MOTIVATIONAL SKILLS TO ACHIEVE A HIGH PERFORMANCE TEAM

- Effective and Successful Team Transformation
- Firing all cylinders to achieve Team Cohesion
- Workshops, Practical application, and Group activities

SESSION 5 PERFORMANCE MANAGEMENT- SETTING PERFORMANCE GOALS AND EMPLOYEE ENGAGEMENT

- Setting Targets
- Agreeing Performance KPIs

SESSION 6 APPLYING LEADERSHIP PRINCIPLES

- Work Shop for Performance Management

SESSION 7 LEADERSHIP SECRETS FOR SUCCESSFUL MANAGERS

- Know the Top five Failure Factors



TRAINER'S PROFILE

BILL TEOH

Having completed his degree with a high 3.8/4.0 point GPA. in Business Administration from Southern Illinois University, Bill was twice honoured with the Dean's List award and in his final year, was named College of Business "Strategic Business Champion".

As early as 1995, Bill had participated in many Quality Control Circles (QCC) conventions organized by the National Productivity Corporation besides being invited to adjudicate for numerous corporate in-house QCC competitions. Bill has been actively involved in quality improvement seminars and conferences such as those organized by ASLI (Corporate Governance), IQPC (Defect Elimination), SIDC (Industry Development Workshop Series), MIM (Managing Quality) and Marcus Evans (Six Sigma). He is a certified ISO 9000 Lead Assessor (IRCA/QSA-QA 68) as well as a certified management trainer by Crestcom, USA for multiple management programs.

To-date, Bill's has more than 25 years of corporate experience. He begin with Rahim & Co., a real estate and property company and later joined the management team of international manufacturing corporations such as ROCHE, TIME Inc., and ELECTROLUX (now known as LUX). His consultancy and training exposure covers an extremely wide berth of service and manufacturing industries ranging from government authorities, municipalities, law enforcement (police), automotive, electronics, electrical, pharmaceutical, food, oil & gas, shipping, port authority & services, banking & finance, rubber products, insurance, trading, telecommunications, chemical, and plantations.

It would be an understatement to say that Bill is your average trainer. His trainer's evaluation scorecard over the last 20 years has been excellent to say the least. Bill brings fun to learning, creates an environment for change and keeps participants motivated.

Bill has conducted and trained (English and Bahasa Malaysia) more than 30,000 employees and over 1,000 clients for both in-house and public courses.



REGISTRATION FORM

NO.	PARTICIPANT FULL NAME IN CAPITAL LETTERS	DESIGNATION	COURSE	DATE/S	FEES (RM)
1.					
2.					
3.					
TOTAL					

Contact Person: _____

Designation: _____

Company: _____

Address: _____

_____ Postcode: _____

Tel No.: _____ Fax: _____

E-mail: _____

**Email this Registration Form to
lili@partners-in-quality.com or fax to 03-7960 6408**

TERMS

All crossed cheques should be made one week before the course payable to;
PARTNERS IN QUALITY CONSULTANCY SDN BHD.

CANCELLATIONS

Cancellations received in writing 5 working days before the course will be entitled to a full refund. A 50% fee penalty will be charged for cancellations made less than 5 days before the course. However, a substitute can be nominated to attend the course on behalf of the participant.

I agree to the above terms and conditions;

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Name:

Date: